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| **INSTITUTO TECNOLOGICO DE:** | **PACHUCA** | **C.C.T.:** | **13DIT0020T** | **PERIODO ESCOLAR** |  | |
| **NOMBRE COMPLETO:** | | | | **CLAVE COMPLETA DE LA(S) PLAZA(S):** | | |
| **ESCOLARIDAD DEL PERSONAL** | | **PASANTE** | **TITULADO** |  | | |
| **LICENCIATURA EN:** | |  |  | **RFC :** | | **CURP : AUGL551125HHGGMS03** |
| **ESPECIALIZACION EN:** | |  |  | **TIPO DE NOMBRAMIENTO:** | | **FECHA DE INGRESO A LA S.E.P.:** |
| **MAESTRIA EN:** | |  |  |
| **DOCTORADO EN:** | | | | **NO. DE TARJETA DE CONTROL:** | | **FECHA DE INGRESO A LA INSTITUCION:** |
| **UNIDAD ORGÁNICA DE ADSCRIPCIÓN:** | | | |

**I.-CARGA ACADÉMICA:**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **ASIGNATURA** | **GRUPO** | **ALUMNOS** | **AULA** | **NIVEL** | **MODALIDAD** | **CARRERA(S)** | **HORARIO** | | | | | **TOTAL HRS SEMANALES** |
| **L** | **M** | **M** | **J** | **V** |
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| **SUBTOTAL** | | | | | | |  |  |  |  |  |  |

**II.- ACTIVIDADES DE APOYO A LA DOCENCIA:**

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **NOMBRE DE LA ACTIVIDAD** | **METAS A ATENDER** | **HORARIO** | | | | | **TOTAL HRS SEMANALES** |
| **L** | **M** | **M** | **J** | **V** |
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| **SUBTOTAL**  **TOTA**L | |  |  |  |  |  |  |
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**III.-ACTIVIDADES EN LA ADMINISTRACIÓN:**

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| PUESTO | UNIDAD ORGÁNICA DE ADSCRIPCIÓN | HORARIO | | | | | TOTAL HRS SEMANALES |
| L | M | M | J | V |
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| SUBTOTAL  TOTAL | |  |  |  |  |  |  |
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**PERSONAL NO DOCENTE: Primaria( ) Secundaria( ) Preparatoria( ) Otro( ) Especificar**

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| --- | --- | --- | --- | --- | --- | --- | --- |
| PUESTO | UNIDAD ORGÁNICA DE ADSCRIPCIÓN | HORARIO | | | | | TOTAL HRS SEMANALES |
| L | M | M | J | V |
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|  |  |  |  |  |  |  |  |
| SUBTOTAL  TOTAL | |  |  |  |  |  |  |
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OBSERVACIONES: FECHA DE REGISTRO DE LA INFORMACIÓN:

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| --- | --- | --- | --- | --- |
| **FIRMA DEL TRABAJADOR** |  |  |  | **NOMBRE Y FIRMA DIRECTOR** |
|  |  | **Sello** |  |  |

NOTA: ESTE HORARIO ESTA SUJETO A MODIFICACIONES SEGUN NECESIDADES DE LA INSTITUCION

C.c.p.- Subdirección Académica

C.c.p.- Departamento de Planeación, Programación y Presupuestación

C.c.p.- Departamento de Recursos Humanos